



10<sup>th</sup> July 2020

**To: Each Member of the Southern Regional Assembly**

Dear Member,

You are hereby notified that the **Annual Meeting of the Southern Regional Assembly** will be held in the Tower Hotel, Waterford on **Friday 17<sup>th</sup> July 2020 at 12.00 noon**. This will be immediately followed by an Ordinary Meeting of the Regional Assembly.

A group 'social distance' photograph will be taken after the election of Cathaoirleach and Leas Cathaoirleach at the Annual Meeting.

Details and requirements with regard to procedures around COVID19 will be circulated and have to be respected.

You are hereby requested to attend.

Yours sincerely,

**David Kelly**  
**Director**

17<sup>th</sup> July 2020

## AGENDA – Annual Meeting

1. Election of Cathaoirleach of the Assembly to hold office until July 2021
2. Election of Leas-Cathaoirleach of the Assembly to hold office until July 2021
3. Adoption of Minutes of Annual Meeting held on 12<sup>th</sup> July 2019
4. Any other Business

## AGENDA – Ordinary Meeting

1. Adoption of Minutes of Meeting held on 14<sup>th</sup> Feb 2020
2. Matters Arising
3. Note of on-line Briefing June 2020 – for noting
4. Adoption of Annual Financial Statement
5. Adoption of Annual Report 2019
6. Adoption of Corporate Plan
7. Procedures for Submissions / Observations under the Regional Planning Function
8. Any other business
9. Date for next meeting (11<sup>th</sup> September 2020)