



Tionól Réigiúnach
an Deiscirt

Southern Regional
Assembly

Introduction to the Southern Regional Assembly

Overview of Roles and Functions

Assembly Meeting 12 July, 2024

David Kelly
Director, SRA



Tionól Réigiúnach an Deiscirt

Southern Regional Assembly



1994-1999



2000-2014



2015





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Southern Regional
Assembly

regional
economic
and spatial
planning

the
management
of European
Regional
Development
Funding

development
implementation
and promotion
of regional
development
policy and
activities

acting as
the national
contact point
for EU-funded
transnational
programmes

The Assembly
coordinates
actions to support
effectiveness in
Local Government
and public
services

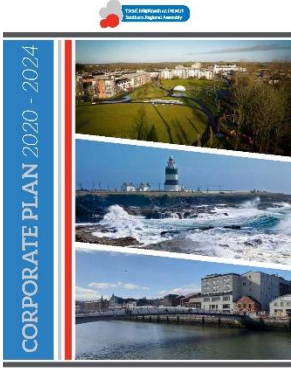
IRELAND PLANNING POLICY HEIRARCHY 2016+



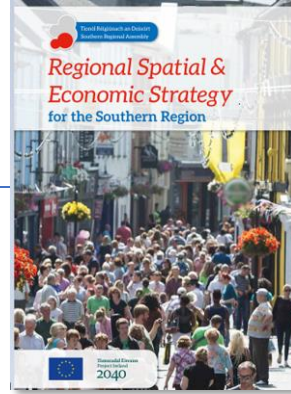
In the performance of its functions, a regional assembly shall have regard to the general welfare, strategic planning and sustainable development requirements of the region, including:

- a) The physical, economic, social, demographic, infrastructural, and environmental situation of the region, its economic and other development potential, and the protection or improvement of its environmental, heritage, amenity, and cultural resources.
- b) The programmes, plans, policies, proposals, and objectives of the Government and of any Minister of the Government and of local authorities and other public authorities, as appropriate, and the need to promote coordination of and/ or consistency with them.
- c) The resources that are available, or are likely to be available, for the performance of their functions.
- d) The specific need for coordinated action to promote effectiveness in local government and public services, to promote consistency with the programmes, plans, policies, proposals, and objectives of the Government or Minister of the Government, and to ensure coherent spatial planning and sustainable development within and between regions.

Statutory Functions of Members



annual-report:
work-programme:
noac:
corporate-plan:
rses: cdp's:
lecp's: budget:





Functions in connection with assistance from the European Union


  Co-funded by
the European Union

North-West Europe


funding
eu-projects
managing-authority
interreg
monitoring
advice

 An Roinn Cairdeas
Poblaithe agus Aitheascóid
Department of Public
Administration and Reform

 Funded by
the European Union

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Southern Regional Assembly

Southern, Eastern & Midland
Regional Programme
2021-2027



**Interreg
Europe**



Co-funded by
the European Union

Appointment to Regional Assembly

- Appointed by the constituent local authority.
- Numbers per LA set out in S.I. – based on population
- Appointed at the annual meeting of local authority held after every election, or soon thereafter.
- D.E.M. Limerick City & County
- Member of Committee of Regions

Southern Regional Assembly

Carlow	2 Members
Clare	2 Members
Cork City	2 Members
Cork County	5 Members
Kerry	3 Members
Kilkenny	2 Members
Limerick	4 Members*
Tipperary	3 Members
Waterford	2 Members
Wexford	3 Members

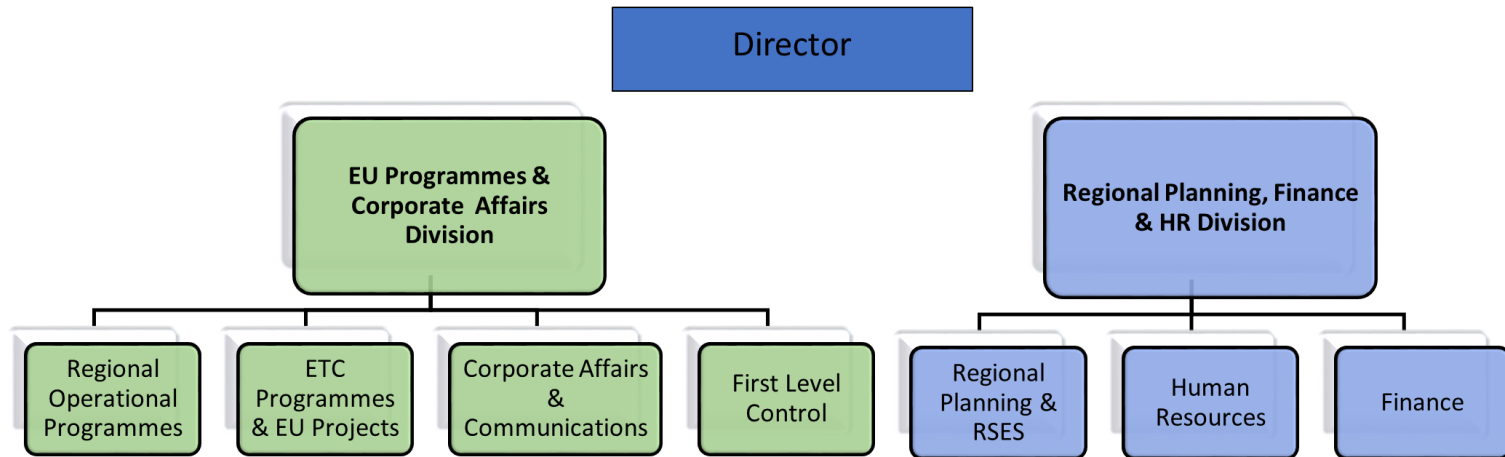
Current Committee of the Regions - 6 Members

*Including newly elected Mayor



Staff

- Administration and efficient running of the Assembly & functions
- 39 members of staff across two Divisions:





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Practical Info

- Assembly Meetings held on 2nd Friday of each month
- Cathaoirleach/Leas-Cathaoirleach term of office is ONE YEAR
- Re-election of Cathaoirleach/Leas-Cathaoirleach at Annual Meeting in July each year
- SPA Meetings held as agreed during the year
- Members Capacity Building





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Corporate Affairs

Members Pack Overview

1. Understanding the Role and Functions of Regional Governance
2. Public Sector Equality and Human Rights Duty
3. Members' Allowances & Expenses Information
4. Assembly Meeting Standing Orders DRAFT
5. Local Government Reform Act 2014 - Parts 9 & 10
6. Local Government Act 1991 (Regional Authorities) (Establishment) Order, 1999 (Amendment) Order 2014 (SI No. 573 of 2014)

Public Sector Equality and Human Rights Duty

The Public Sector Equality and Human Rights Duty ('the Duty') is a statutory obligation for public bodies (IHREC Act 2014).

Requires public bodies, in the performance of their functions, to have regard to the need to eliminate discrimination, promote equality and protect human rights of staff and people availing of their services.

Assess – Address – Report

Staff Workshops – Accessibility, Communications, Awareness for Members.

eLearning Module (3 hours, taken in own time)

<https://elearning.ihrec.ie/registration/>

Select the Southern Regional Assembly as the organisation and then select Elected Representative to complete the registration.



Members' Allowances & Expenses Information



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ASSEMBLY MEMBERS
Travel and Subsistence Claim Form

Members Name (BLOCK CAPITALS)			
Left HQ (time)		Date	
Returned HQ (time)		Time	
Place visited:	Meeting Start Time		
Purpose of visit:	Meeting Finish Time		
Subsistence Claimed	Overnight		Were Meals Provided? YES <input type="checkbox"/> NO <input type="checkbox"/>
	10 Hour period		No. of Lunches
	5 Hour period		No. of Dinners
Method of Travel	Public Transport		Reg No.
	Own Car		Car C.C.
	Car Share		
	Total Distance travelled - Return Journey (KM)		

I hereby make application for payment of expenses as set out above

Signature: _____ Date: _____

Exp. Office Use Only		Travel Expenses	
Subsistence	€		€
Overnight: Irish		Flight	
Foreign		Rail	
10 Hour period		Bus	
5 Hour period		Other	
Less Meals Provided		Total	
Own Car: _____ km/5 @			
Total Subsistence		Total Travel Expenses:	

Total Claim: €	Certified By:	Date
	Approved By:	Date

Fixed Annual Allowance

Based on distance and attendance rate (min 80% for full allowance)

Paid Quarterly

Current Local Government Rates

Travel & Subsistence Claims

Submit to Finance as frequently as possible (for example monthly)

Conferences/Training

Must be pre-booked through the Assembly

Use official claim forms

Use Aggregated travel form to keep track

Submit EFT & Distance Declarations as soon as possible!



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Thank You

